

UNIVERSITY OF DSCHANG (UDS)
INTERNAL COMMISSION FOR PUBLIC CONTRACTS AWARD
CALL FOR QUOTATION
N°02/DC/CIPM-UDS/2018 of May 02, 2018
For EQUIPPING LECTURE ROOMS WITH BENCHES AT
THE UNIVERSITY OF DSCHANG
(Phase I)



FUNDING: AUTONOMOUS BUDGET OF THE UNIVERSITY OF DSCHANG:
PIB/FISCAL YEAR 2018
BUDGET HEAD : 464 34 0032 222700
ALLOCATION: 25 000 000 CFAF



1. SUBJECT

The Vice-Chancellor of the University of Dschang (Contracting Authority) here-by launches by urgent procedure on behalf of this Institution a Call for Quotation for equipping lecture rooms with benches (Phase I).

2. PARTICIPATION

Participation in this Call for Quotation is open under equal conditions, to physical and moral individuals capable of making this supply.

3. FUNDING

Equipping lecture rooms with benches, object of this call, is funded by the public investment budget for the 2018 fiscal year.

4. CONSULTATION AND WITHDRAWAL OF CALL FOR QUOTATION FILE

The Call for Quotation file can be freely consulted during working hours at the Directorate of Infrastructure of the University of Dschang Room 110, Tel /Fax 233 45 13 81, PO Box 96 Dschang. It can also be withdrawn through the same address upon publication of this Call for Quotation, after presenting a payment receipt of a non-refundable amount of **forty thousand (40.000) CFAF**, by a BICEC Branch, in to the account "Compte Special CAS-ARMP N° 335 988 38001-76", being charges for the file.

5 – SUBMISSION OF FILES

The Call for Quotation files drafted in French or English in six (06) copies (an original and five (05) copies indicated as such, in conformity with the Call for Quotation file, shall be submitted to the Directorate of the Infrastructure of the University of Dschang. Tel/fax 233451381, P.O Box 96 Dschang, Room 110, latest **May 25, 2018** at 2pm precisely.

The sealed files containing the tenders shall only bear the following:

“CALL FOR QUOTATION

N°02/DC/CIPM-UDS/2018 of May 02, 2018

**For EQUIPPING LECTURE ROOMS WITH BENCHES AT THE UNIVERSITY OF
DSCHANG”**

(Phase I)

(To be disclosed only during the opening session)

6. ACCEPTIBILITY OF TENDERS

Tenders shall be accompanied by a submission security of five hundred thousand (500.000) CFAF issued by a financial Institution authorized by the Minister of Finance.

The validity of the security shall be one hundred and twenty (120) days, from the dead line of submission of tenders. To avoid rejection, the required administrative documents should be imperatively produced in original copies or copies certified by the issuing service, in conformity with items contained in the particular regulation of the Call for Quotation, and should absolutely be less than three months old.

Every tender not conforming with prescriptions of the Call for Quotation, such as the absence of submission security issued by a financial institution approved by the Ministry of Finance, the non respect of models of documents of the Call for Quotation.

7- OPENING OF FILES

The opening of files shall be done on May 25, 2018 at 3pm precisely, in the Conference Hall of the Chancellery of the University of Dschang. This will be done by the Internal Commission for contracts Award of the University of Dschang, in the presence of bidders who so wish or their representatives duly mandated and having perfect mastery of the tender concerned.

8- MAIN EVALUATION CRITERIA

8-1 eliminatory criteria

1. Incomplete administrative file
2. False declaration or falsified document
3. File having obtained less than eighty percent (70%) in the evaluation of essential criteria
4. Absence of a unitary quantified price in the financial offer.
5. Absence of prove of not having abandoned a contract for the past three years

8-2 ESSENTIAL CRITERIA

The technical offer of each bidder will be evaluated according to marks obtained from the following criteria:

1. Presentation of tender
2. Pre-financing capacity : Access to a credit line or other financial resources
3. References
4. Staff
5. Working scheme

Only technical offers having at least 70% approval in the course of this evaluation shall be maintained for continuing the process.

8- AWARD OF CONTRACT

The contract shall be awarded to the bidder whose technical offer is the least demanding.

9-SUPPLY DEADLINE

Supply deadline shall not be more than three (03) months from date of notification prescribing the beginning of the supply.

Done in Dschang, on May 02, 2018

Copies:

- News papers competent for legal announcements
- ARMP (for publication in the Public Contracts Gazette)
- Internal Commission for Public Contracts Award UD
- Independent observer
- Accounting Officer UD
- Specialized Financial Controller UD
- Information and Conference Service UD
- Notice board
- Archives

THE VICE-CHANCELLOR OF THE UNIVERSITY OF DSHCANG



R. Nanfosso
Pr. Roger TSAFACK NANFOSSO
(Contracting Authority)